

USASA Grants Conditions Agreement

1. Grants will be paid to USASA club accounts only, except in the circumstance of incorporated associations or non-club groups
2. For collaborative initiatives, funds will be deposited to the club account of the applicant.
3. Funding may not be used to purchase any asset apart from as approved in the application, without USASA's prior written approval. All assets purchased or created with the funding (including revenue generated) shall be owned by USASA and must be dealt with in accordance with asset procedures issued by the Association.
4. USASA owns all material and intellectual property rights developed or created in the course of undertaking the initiative and grants the applicant a license to use such materials solely for the purpose of undertaking the granted activity.
5. Full and accurate records of the conduct of the activity must be kept. This includes progress against any milestones, the receipt and use of funding, the acquisition of assets and the creation of intellectual property rights.
6. Recipients are required to show proof of completion of the initiative within one month of completion by submitting:
 - a) The completion report (online form submission)
 - b) Statement of income and expenditure indicating how funds have been acquitted and amounts of any revenue generated and/or unspent funds
 - c) All receipts and invoices related to initiative
 - d) Uploading documentation related to assets purchased to the online asset register form:
USASA.sa.edu.au/Surveys/18/
7. Hire, and payment for all necessary equipment/facilities is the responsibility of the applicant.
8. If the grant is deemed not to have been used for the purpose outlined in the application, or another purpose approved by USASA, applicants may be personally liable for the repayment of the full amount of the grant to USASA.
9. All initiatives funded through the USASA Grants Program must include the 'Empowered by USASA' (clubs) or 'USASA Supported Initiative' (non-club groups) logos on promotional and marketing materials.
10. Recipients must provide USASA staff with written project status updates as requested. Failure to do so may result in the withdrawal of funding.
11. Failure to submit a completion report will result in return of the grant funds to the grant pool. If the club does not have funds available to cover the return of funds, the applicant may be personally liable.
12. Unspent funding must be returned to the USASA grant pool. For USASA clubs, this process will be arranged and managed by USASA. Non-club groups will be invoiced for the return of the funds.
13. If the initiative is cancelled at any time, the applicant must advise USASA, and funding will be withdrawn.
14. The initiative must be carried out in accordance with the application, all relevant laws, and USASA and UniSA policies.

By signing you are agreeing that:

- You have read and understood the above terms and conditions
- You accept and agree to the above conditions on behalf of yourself or the club that you represent
- You are over 18 years old

Name:

Email:

Club Name:

Signed:

Date:

Bank Account Details (non-clubs only)

Account Name:

BSB:

Account Number:

Office Use Only

Grant Reference Number:

Amount: \$

Club Name:

Signed:

Date:

Finance Authorisation

Amount Transferred:

Entered:

Initialled:

Date: